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RTO: 41340/ CRICOS Provider Code: 3450E

APPLICATION TO DEFER, SUSPEND OR CANCEL ENROLMENT

Student Number: _____

Student Name: _____

Course Enrolled: _____

Date of Application: _____

I _____ wish to apply to

(Insert name)

DEFER my enrolment SUSPEND my enrolment CANCEL my enrolment
(Tick which you are applying for)

If you wish to defer the commencement of your course you must demonstrate that special circumstances (compassionate and compelling circumstances) apply. Please attach supporting documentation when submitting your application.

I am aware of the circumstances that deferral, suspension, or cancellation may have on my enrolment and the following is a brief summary of the reasons to support my application, in accordance with the requirements of the College's Policy and Procedure:

(Please attach any supporting documentation for your application)

I am also aware that the decision to grant my deferral, suspension, or cancellation of enrolment may affect my Student visa. Where my application to defer, suspend or cancel my enrolment is for period more than 28 days, I may be required to return to my home country unless approved by the Department of Immigration and Citizenship (DIAC).

Student Signature

Date

Print Name

Approved/Not Approved: Signature: _____ Position: _____ Date: _____

Updated on Prisms: Signature: _____ Position: _____ Date: _____

Privacy

Dalton College may be required to provide personal information to designated authorities including the Australian Government as required by law. This may include, but is not limited to sharing information with the Department of Immigration and Citizenship (DIAC); Department of Education, Employment and Workplace Relations (DEEWR); Australian Council for Private Education and Training (ACPET); the Tuition Assurance Scheme and ESOS Assurance Fund Manager; state and national regulatory bodies including Australian Skills Quality Authority (ASQA).

Personal information about international students may be shared with Dalton College representatives/agents in order to provide overseas students with services. This information includes personal contact details, course enrolment details and changes and the circumstances of any suspected breach by the student of a student visa condition.

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