DALTON COLLEGE

"BE A RESPECTED MEMBER OF SOCIETY"

RTO NUMBER: 41340

CRICOS CODE: 03450E

2026

COMMITTED TO QUALITY EDUCATION

QUALIFICATIONS INFORMATION



Ver. 17.0 2026

DALTON COLLEGE

"BE A RESPECTED MEMBER OF SOCIETY"

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WELCOME MESSAGE

Welcome to Global Education Consultant PTY LTD trading as Dalton College, an Australian registered training organisation (RTO: 41340 & CRICOS: 03450E).

DALTON COLLEGE is a professional institute providing open and honest communication whilst achieving higher-than-average industry ASQA standards. We believe in the importance of leading and educating the workforce of tomorrow, and empowering businesses to secure, manage and develop human potential.

Here, it gives me great pleasure to know that you have chosen to study with us and benefit from the quality training programs at Dalton College. Full of enthusiasm and confidence, Dalton College will work with you and help you fulfill your goals in professional development and future higher education especially in business administration, marketing, leadership and management, and professional trading qualifications. The academic programs offered at Dalton College are built around the real needs of the students.

At Dalton College, we embrace diversity and inclusion as core values. We are proud to support a respectful and inclusive learning environment where all students—regardless of background, culture, gender, or ability—are welcomed and valued.

We also prioritise student wellbeing, recognising that a safe and supportive environment is essential for effective learning. Our student services team is available to assist with academic, personal, and emotional support throughout your educational journey.



I understand that your decision to study with Dalton College is a very important step, either to build a successful career as a professional; working in the professional area of your choosing, or as a step to further academic achievement. Dalton College is committed to providing you with high quality education and support services to ensure that you meet your expectations.

I pledge that: Dalton College will take utmost care to support your learning needs to ensure that your study with us will be productive, fulfilling and rewarding.

Dalton College will work hard at providing you with assistance and guidance so that you gain the maximum benefit from your study with us.

Dalton College will provide qualified, devoted and current staff that are passionate about being mentors for you and who are willing to share their work experiences and stories with you.

Once again I welcome you to the Dalton College. I hope that you will enjoy your learning journey with us.

Yours Sincerely,

MENG LI
CEO/ Principle Executive Officer

Nationally Recognised Training

Australian Qualifications Framework

WHY DALTON COLLEGE

Our Vision



Dalton College aims to develop responsible and respected members of society by:

- Leading the way in the RTO and CRICOS sector through quality education and compliance
- Providing flexible and student-centered learning approaches
- Supporting the success of both local and international students in achieving their career and workplace goals
- Fostering an inclusive, innovative, and continuously improving educational environment
- Promoting student wellbeing and a safe, supportive learning experience for all

Our Advantages

- *STUDY FLEXIBLY:* Vary your study load to suit your commitments without compromising your education progress.
- *AFFORDABLE TUITION FEES:* We have affordable tuition fees that would suit your pocket. Monthly instalment is available.
- *QUALITY:* We pride ourselves on the academic rigour of our programs. Learn from approachable teachers, who will work closely with you on projects and assignments.
- *INDUSTRY ACCREDITED:* Our programs are rigorously reviewed, accredited and endorsed by the relevant professionals and internal/external assessment stakeholders.
- *CAREER RELEVANT:* Courses are thoroughly reviewed by internal/external stakeholders to ensure they remain relevant and abreast of all developments in the field.
- *HIGH STUDENT SATISFACTION:* Our programs are designed to give students work place knowledge and skills for success in an age of complexity and change.
- *COMPREHENSIVE LEARNING FACILITIES:* A host of information about good practice, resources available, and skills development options to help you while at Dalton College.
- *DIVERSITY,INCLUSION & WELLBEING:* We value diversity and promote a learning environment that is respectful, inclusive, and supportive of students from all backgrounds. At Dalton College, student wellbeing is a priority—we aim to provide a safe and encouraging space where all learners can thrive.

Our Facilities

Our campus is equipped with the advanced learning facilities that students can access at any time during their study at Dalton College:

1. Modern computer lab
2. Spacious classrooms with multimedia facilities
3. Library with access to reference books
4. Printing facilities
5. Well equipped common room
6. Spacious study area
7. Designated breakout area for students to relax and study.

STUDENT SUPPORT & WELFARE AT DALTON COLLEGE

At Dalton College, we believe that student success is more than just academic achievement. Every student deserves a safe, inclusive, and supportive environment where they can grow, learn, and achieve their full potential.



Our Commitment:

We prioritise the physical, emotional, social, and mental wellbeing of all learners. Our goal is to create a positive learning experience where students feel supported, respected, and empowered.

Support Services:

- Academic Support: Assistance with learning difficulties, assessment guidance, and study strategies to ensure success in all courses.
- Wellbeing Support: Access to internal support staff, external professional counsellors, and 24/7 helplines for students in need.
- Early Intervention: Staff are trained to recognise signs of distress and provide timely support or referrals.
- Inclusive Learning: Programs and teaching strategies are designed to accommodate diverse abilities, cultural backgrounds, and learning needs.
- Reasonable Adjustments: Provision of learning aids and assessment modifications to ensure equitable participation.
- Safe & Respectful Community: Dalton College maintains zero tolerance for discrimination, harassment, or bullying, fostering mutual respect and inclusion.

Our Approach:

Dalton College provides a holistic support system linking academic success, personal growth, and overall wellbeing. We ensure that policies, programs, and practices comply with Standards for RTOs 2025, promoting equity, inclusivity, and continuous improvement.

Your Role:

Students are encouraged to actively engage with support services, communicate concerns early, and contribute to a respectful and inclusive learning environment.

With Dalton College, you are joining a community dedicated to supporting your learning journey, personal growth, and overall wellbeing, ensuring you feel confident and empowered every step of the way.

RECOGNISED TRAINING ORGANISATION REGISTERED SINCE 2015 TILL 2029

Past seven years

Australian Government
Australian Skills Quality Authority

Certificate of Registration

This is to certify that
GLOBAL EDUCATION CONSULTANT PTY LTD

trading as
DALTON COLLEGE

is registered by the Australian Skills Quality Authority
under the *National Vocational Education and Training Regulator Act 2011*
(the Act) as an NVR Registered Training Organisation (RTO).

commences 13 November 2015
expires 12 November 2022
RTO Code: 41340

The organisation's scope of registration
is listed on the National Register.

Registration is subject to continued compliance with the:
- VET Quality Framework.
- Conditions set out in sections 22 to 28 of the Act.
- Conditions imposed on the organisation's registration under subsection 29(1) of the Act.

Chris Robinson
Chief Commissioner
Australian Skills Quality Authority

Issued on: 17 November 2015 under Section 19 of the Act

Ongoing seven years

Australian Government
Australian Skills Quality Authority
ASQA

Certificate of Registration

This is to certify that
GLOBAL EDUCATION CONSULTANT PTY. LTD.

ABN: **83 603 077 970**

trading as
Dalton College

is registered by the National VET Regulator under the
National Vocational Education and Training Regulator Act 2011 (the Act)
as a NVR Registered Training Organisation (RTO)

from **13 November 2022**
until **12 November 2029**

unless registration is withdrawn or cancelled earlier.

RTO code: **41340**

The organisation's *scope of registration* is identified on the National Register at www.training.gov.au.

Registration is subject to continued compliance with:
- all conditions of registration set out in sections 22 to 28 of the Act
- any additional conditions of registration imposed on the organisation's registration under subsection 29(1) of the Act.

Saxon Rice
Chief Executive Officer
Australian Skills Quality Authority

Issued under section 19 of the Act by the National VET Regulator on **5 December 2022**

ELICOS PROGRAM

General English (GE-I/ GE-II)

Course Description



- The purpose of the General English (GE) program is to meet the basic functional language communication needs of the learners. It aims at developing basic English language skills, for the learners to gain social skills that are necessary to meet communication and cultural needs while travelling and participating in community contexts in Australia and other English speaking countries. The General English program is further subdivided into:
- *GE – I (Elementary-Pre-intermediate B1) – CRICOS Course Code: 096641F*
- *GE – II (Intermediate-Upper-intermediate B2) – CRICOS Course Code: 096642E*

Course Objectives

- It can be assumed that all students entering the GE Course have the common objective of giving the first steps to learn English for which our GE1 programme is the best match. The learners will be able to start learning at an elementary level and continue through pre-intermediate level to gain subsequent skills in all four areas of language.
- During the course they will focus on the four key skills: reading, writing, speaking and listening. Along with functional skills, they gain accuracy in pronunciation by daily integrated activities. It is a great opportunity to develop the communication skills by taking part in classroom activities with other students and focus on vocabulary building.
- GE2 course further enhances the skills to a next level by taking them through intermediate up to Upper intermediate level of knowledge and skills where by the learners can start studying a vocational subject after successful completion of the course or study English further to enhance Academic language skills for higher level vocational or Tertiary courses taking international English exams or by displaying skills to access higher education.

Entry Requirements and Exit level

- Applicants who are willing to take the complete ELICOS program, do not require previous knowledge of English language but should possess beginner level language skills to initiate classroom level language learning.
- However, for applicants who do have previous experience, they can submit the results of previous examinations or take a diagnostic test to determine the most appropriate level.

Enrolment Information

- Weekly Intake
- Duration (Weeks): 24 weeks
- 20hrs per week
- Melbourne CBD On Campus

General English I

	Entry level	Exit level
ACSF	1	2-3
CEFR	A1	B1
IELTS	2	3.5-4
PTE ACADEMIC	18 – 21	36-42
TOEFL IBT	14-20	44-56

General English II

	Entry level	Exit level
ACSF	2-3	4
CEFR	B1/B1+	B1+/B2
IELTS	3.5-4	5-5.5
PTE ACADEMIC	38	50
TOEFL IBT	40-44	74-75

ELICOS PROGRAM

English for Academic Purpose (EAP–I/ EAP–II)

Course Description

- The purpose of the English for an Academic Purpose (EAP) Program is to meet the academic skills required for the learners to gain an entry into higher education programs at Central Australian College or other education providers including Registered Training Organisations (RTO), TAFE and Universities in Australia. The EAP program is further subdivided into:
- *EAP – I (Intermediate-B1+) – CRICOS Course code: 096643D*
- *EAP – II (Upper Intermediate- B2) – CRICOS Course code: 096644C*



Course Objectives

- It can be assumed that all students entering the EAP Course have the common objective of articulating into a formal course of study.
- To achieve this, students will need to be able to access the written and spoken input of the course.
- To be successful in their course of study, students need to be able to locate, read and summarize information in a range of printed materials, including internet based materials.
- To produce assignments and undertake examinations students will need to be able to formulate their ideas in English, incorporate the ideas of others, and present their ideas in written English where inaccuracies in grammar and spelling do not obscure meaning.

Entry Requirements

- Applicants who are willing to take the complete ELICOS program, require beginner level of previous knowledge of the English language.
- However, for the those who do have previous experience, they can submit the results of previous examinations or take a diagnostic test to determine the most appropriate level.

Enrolment Information

- Weekly Intake
- Duration (Weeks): 12 weeks
- 20hrs per week
- Melbourne CBD On Campus

EAP-I

	Entry Score	Exit score
ACSF	2-3	3+
CEFR	B1	B1+
IELTS	5.0	5.5-6
PTE ACADEMIC	38	46
TOEFL IBT	40-50	65-66

EAP-II

	Entry point	Exit point
ACSF	3+	4
CEFR	B1+	B2
IELTS	5.5	6.5
PTE ACADEMIC	42	53-58
TOEFL IBT	65-66	79-80

LEADERSHIP & MANAGEMENT

BSB40520 – Certificate IV in Leadership and Management

Qualification Description

- This qualification reflects the role of individuals working as developing and emerging leaders and managers in a range of enterprise and industry contexts.
- As well as assuming responsibility for their own performance, individuals at this level provide leadership, guidance and support to others. They also have some responsibility for organising and monitoring the output of their team.
- They apply solutions to a defined range of predictable and unpredictable problems, and analyse and evaluate information from a variety of sources.

Course Duration & Units of Competency

Code	Title	Core/Elective
BSBLDR411	Demonstrate leadership in the workplace	Core
BSBLDR413	Lead effective workplace relationships	Core
BSBOPS402	Coordinate business operational plans	Core
BSBXCM401	Apply communication strategies in the workplace	Core
BSBXTW401	Lead and facilitate a team	Core
BSBPEF402	Develop personal work priorities	Elective
BSBLDR412	Communicate effectively as a workplace leader	Elective
BSBWHS411	Implement and monitor WHS policies, procedures and programs	Elective
BSBTWK401	Build and maintain business relationships	Elective
BSBSTR401	Promote innovation in team environments	Elective
BSBWRT411	Write complex documents	Elective
BSBCMM412	Lead difficult conversations	Elective

The qualification will be delivered face to face in the classroom over a period of 40 weeks comprising of:

- 3 terms of 11weeks each
- All units will be delivered standalone;
- Term breaks amount to a total of 7 weeks (as specified in the timetable).

Note: For students whom withdraw prior to completion, a Statement of attainment will only be provided for units of competency completed.

Enrolment Information

- CRICOS Course code: 103981A
- Monthly Intake
- 40 weeks (3 terms)
- 20hrs per week
- On Campus

Entry Requirements

1. International students must be at least 18 years of age at the time of their course commencement at the college.
2. International students applying for Certificate IV course will need to provide evidence of satisfactory completion of Australian Year 11 (or equivalent) or Certificate III or higher.
3. ..Either a minimum IELTS test score of 6.0 or equivalent for direct entry into a VET course, or IELTS score of 5or equivalent with an ELICOS (up to 30 weeks, orIELTS score of 5.5 or equivalent with an ELICOS (up to 10 weeks)to be taken before the main VET course.

OR

Evidence that, within two years of their application date, students have successfully completed in Australia a foundation courses or a senior secondary certificate of education or a substantial part of a Certificate III or higher-level qualification, from the Australian Qualifications Framework.

OR

Successful completion of Dalton College Language and Numeracy Test conducted on Dalton campus (for international students from assessment level 1 & 2 countries ONLY)

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LEADERSHIP & MANAGEMENT

BSB50420 – Diploma of Leadership and Management

Qualification Description

- This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.
- Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.
- They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

Course Duration & Units of Competency

Code	Title	Core/Elective
BSBCMM511	Communicate with influence	Core
BSBCRT511	Develop critical thinking in others	Core
BSBLDR523	Lead and manage effective workplace relationships	Core
BSBOPS502	Manage business operational plans	Core
BSBPEF502	Develop and use emotional intelligence	Core
BSBTWK502	Manage team effectiveness	Core
BSBPEF501	Manage personal and professional development	Elective
BSBLDR522	Manage people performance	Elective
BSBSTR502	Facilitate continuous improvement	Elective
BSBOPS504	Manage Business risk	Elective
BSBXCM501	Lead communication in the workplace	Elective
BSBOPS503	Develop administrative systems	Elective

The qualification will be delivered face to face in the classroom over a period of 52 weeks comprising of:

- 4 terms of 10 weeks each
- All units will be delivered standalone;
- Term breaks amount to a total of 12 weeks (as specified in the timetable).

Note: For students whom withdraw prior to completion, a Statement of attainment will only be provided for units of competency completed.

Enrolment Information

- CRICOS Course code: 104277F
- Monthly Intake
- 52 weeks (4 terms)
- 20hrs per week
- On Campus

Entry Requirements

1. International students must be at least 18 years of age at the time of their course commencement at the college.
2. International students applying for a Diploma level course will need to provide evidence of satisfactory completion of Australian Year 11 (or equivalent) or Certificate IV or higher.
3. .Either a minimum IELTS test score of 6.0 or equivalent for direct entry into a VET course, or IELTS score of 5 or equivalent with an ELICOS (up to 30 weeks, or IELTS score of 5.5 or equivalent with an ELICOS (up to 10 weeks)to be taken before the main VET course. OR

OR

Evidence that, within two years of their application date, students have successfully completed in Australia a foundation courses or a senior secondary certificate of education or a substantial part of a certificate IV or higher level qualification, from the Australian Qualifications Framework.

OR

Successful completion of Dalton College Language and Numeracy Test conducted on Dalton campus (for international students from assessment level 1 & 2 countries ONLY).

ADVANCED LEADERSHIP & MANAGEMENT

BSB60420 – Advanced Diploma of Leadership and Management

Qualification Description

- This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts.
- Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters.
- They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

Course Duration & Units of Competency

Code	Title	Core/Elective
BSBCRT611	Apply critical thinking for complex problem solving	Core
BSBLDR601	Lead and manage organisational change	Core
BSBLDR602	Provide leadership across the organisation	Core
BSBOPS601	Develop and implement business plans	Core
BSBSTR601	Manage innovation and continuous improvement	Core
BSBFIN601	Manage organisational finances	Elective
BSBSTR602	Develop organisational strategies	Elective
BSBINS601	Manage knowledge and information	Elective
BSBTEC601	Review organisational digital strategy	Elective
BSBSUS601	Lead corporate social responsibility	Elective

The qualification will be delivered face to face in the classroom over a period of 78 weeks comprising of:

- 5 terms of 12 weeks each
- All units will be delivered standalone;
- Term breaks amount to a total of 18 weeks.

Note: For students whom withdraw prior to completion, a Statement of attainment will only be provided for units of competency completed.

Enrolment Information

- CRICOS Course code:106569M
- Monthly Intake
- 78 weeks (5 terms)
- 20hrs per week
- On Campus

Entry Requirements

1. Have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions).
   OR Have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise.
2. International students must be at least 18 years of age at the time of their course commencement at the college.
   Either a minimum IELTS test score of 6.0 or equivalent for direct entry into a VET course, or IELTS score of 5 or equivalent with an ELICOS (up to 30 weeks, or IELTS score of 5.5 or equivalent with an ELICOS (up to 10 weeks)to be taken before the main VET course.

OR

Evidence that, within two years of their application date, students have successfully completed in Australia a foundation courses or a senior secondary certificate of education or a substantial part of a certificate IV or higher level qualification, from the Australian Qualifications Framework.

OR

Successful completion of Dalton College Language and Numeracy Test conducted on Dalton campus (for international students from assessment level 1 & 2 countries ONLY).

BUSINESS QUALIFICATIONS

BSB50120 – Diploma of Business (Leadership)

Qualification Description



- This qualification reflects the role of individuals in a variety of Business Services job roles. These individuals may have frontline management accountabilities.

Individuals in these roles carry out moderately complex tasks in a specialist field of expertise that requires business operations skills. They may possess substantial experience in a range of settings, but seek to further develop their skills across a wide range of business functions.

Course Duration & Units of Competency

Code	Title	Core/Elective
BSBCRT511	Develop critical thinking in others	Core
BSBFIN501	Manage budgets and financial plans	Core
BSBOPS501	Manage business resources	Core
BSBSUS511	Develop workplace policies and procedures for sustainability	Core
BSBXCM501	Lead communication in the workplace	Core
BSBOPS503	Develop administrative systems	Elective
BSBOPS502	Manage business operational plans	Elective
BSBLDR522	Manage people performance	Elective
BSBPEF501	Manage personal and professional development	Elective
BSBTWK502	Manage team effectiveness	Elective
BSBLDR523	Lead and manage effective workplace relationships	Elective
BSBPEF502	Develop and use emotional intelligence	Elective

The qualification will be delivered face to face in the classroom over a period of 52 weeks comprising of:

- 4 terms of 10 weeks each
- All units will be delivered standalone;
- Term breaks amount to a total of 12 weeks (as specified in the timetable).

Note: For students whom withdraw prior to completion, a Statement of attainment will only be provided for units of competency completed.

Entry Requirements

1. International students must be at least 18 years of age at the time of their course commencement at the college.
2. International students applying for a Diploma level course will need to provide evidence of satisfactory completion of Australian Year 11 (or equivalent) or Certificate IV or higher qualification.
3. Either a minimum IELTS test score of 6.0 or equivalent for direct entry into a VET course, or IELTS score of 5 or equivalent with an ELICOS (up to 30 weeks, or IELTS score of 5.5 or equivalent with an ELICOS (up to 10 weeks)to be taken before the main VET course.

   OR

   Evidence that, within two years of their application date, students have successfully completed in Australia a foundation courses or a senior secondary certificate of education or a substantial part of a certificate IV or higher level qualification, from the Australian Qualifications Framework.

   OR

   Successful completion of Dalton College Language and Numeracy Test conducted on Dalton campus (for onshore international students from assessment level 1 & 2 countries ONLY).

Enrolment Information

- CRICOS Course code:106566C
- Monthly Intake
- 52 weeks (4 terms)
- 20hrs per week
- On Campus



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BUSINESS QUALIFICATIONS

BSB60120 – Advanced Diploma of Business

Qualification Description

- This qualification reflects the role of individuals in a variety of Business Services job roles. These individuals may have general management accountabilities.
- Individuals in these roles carry out complex tasks in a specialist field of expertise. They may undertake technical research and analysis, and will often contribute to setting the strategic direction for a work area.
- The qualification is suited to individuals who are responsible for the supervision and leadership of a team or work area (including by managing staff performance and making staffing decisions).



Course Duration & Units of Competency

Code	Title	Core/Elective
BSBCRT611	Apply critical thinking for complex problem solving	Core
BSBFIN601	Manage organisational finances	Core
BSBOPS601	Develop and implement business plans	Core
BSBSUS601	Lead corporate social responsibility	Core
BSBTEC601	Review organisational digital strategy	Core
BSBSTR602	Develop organisational strategies	Elective
BSBWHS521	Ensure a safe workplace for a work area	Elective
BSBHRM614	Contribute to strategic workforce planning	Elective
BSBINS601	Manage knowledge and information	Elective
BSBOPS504	Manage business risk	Elective

The qualification will be delivered face to face in the classroom over a period of 78 weeks comprising of:

- 5 terms of 12 weeks each
- All units will be delivered standalone;
- Term breaks amount to a total of 18 weeks (as specified in the timetable).

Note: For students whom withdraw prior to completion, a Statement of attainment will only be provided for units of competency completed.

Entry Requirements

1. Have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions). OR
   Have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise.
2. International students must be at least 18 years of age at the time of their course commencement at the college.
3. Either a minimum IELTS test score of 6.0 or equivalent for direct entry into a VET course, or IELTS score of 5 or equivalent with an ELICOS (up to 30 weeks, or IELTS score of 5.5 or equivalent with an ELICOS (up to 10 weeks)to be taken before the main VET course. OR
   Evidence that, within two years of their application date, students have successfully completed in Australia a foundation courses or a senior secondary certificate of education or a substantial part of a Diploma or higher level qualification, from the Australian Qualifications Framework. OR
   Successful completion of Dalton College Language and Numeracy Test conducted on Dalton campus (for international students from assessment level 1 & 2 countries ONLY).

Enrolment Information

- CRICOS Course code: 106568A
- Monthly Intake
- 78 weeks (5 terms)
- 20hrs per week
- On Campus



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CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE

CHC30121 Certificate III in Early Childhood Education and Care

Qualification Description

This qualification reflects the role of workers in a range of early childhood education settings who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard. They support the mplementation of an approved learning framework, and support children's wellbeing, learning and evelopment. Depending on the setting, educators maywork under direct supervision or autonomously.



Course Duration & Units of Competency

Unit of Competence

CHC30125 Certificate III in Early Childhood Education and Care Unit Code and Title	Core / Elective
CHCECE030 Support inclusion and diversity	C
CHCECE031 Support children's health, safety and wellbeing	C
CHCECE032 Nurture babies and toddlers	C
CHCECE033 Develop positive and respectful relationships with children	C
CHCECE034 Use an approved learning framework to guide practice	C
CHCECE035 Support the holistic learning and development of children	C
CHCECE036 Provide experiences to support children's play and learning	C
CHCECE037 Support children to connect with the natural environment	C
CHCECE038 Observe children to inform practice	C
CHCECE054 Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' cultures	C
CHCECE055 Meet legal and ethical obligations in children's education and care	C
CHCECE056 Work effectively in children's education and care	C
CHCPRT025 Identify and report children and young people at risk	C
HLTAID012 Provide First Aid in an education and care setting	C
HLTWHS001 Participate in workplace health and safety	C
CHCDIV001 Work with diverse people	E
BSBSTR401 Promote innovation in team environments	E

Enrolment Information

- CRICOS Course code: 110492D
- Course Duration: 52 weeks
- 20hrs per week
- Mode: Blended – Classroom / Workplace 160hrs

- The course duration is 52 weeks of full – time study which involve face-to-face class study, practical placement and holidays/break . The study hours are 20 hours per week.
- ***Note:*** For students whom withdraw prior to completion, a Statement of attainment will only be provided for units of competency completed.

Entry Requirements

1. International students must be at least 18 years of age at the time of their course commencement at the college.
2. International students applying for Certificate III course will need to provide evidence of satisfactory completion of Australian Year 11 (or equivalent) or higher.
3. Either a minimum IELTS test score of 6.0 or equivalent for direct entry into a VET course, or IELTS score of 5 or equivalent with an ELICOS (up to 30 weeks, or IELTS score of 5.5 or equivalent with an ELICOS (up to 10 weeks)to be taken before the main VET course.

OR, Evidence that, within two years of their application date, students have successfully completed in Australia a foundation courses or a senior secondary certificate of education or a substantial part of a Diploma or higher-level qualification, from the Australian Qualifications Framework.

OR' Successful completion of Dalton College Language and Numeracy Test conducted on Dalton campus (for international students from assessment level 1 & 2 countries ONLY).

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DIPLOMA OF EARLY CHILDHOOD EDUCATION AND CARE

CHC50125 Diploma of Early Childhood Education and Care

Qualification Description

This qualification reflects the role of early childhood educators who are responsible for designing and implementing curriculum in early childhood education and care services. In doing so they work to implement an approved learning framework within the equirements of the Education and Care Services National Regulations and the National Quality Standard.



Enrolment Information

- CRICOS Course code: 118898F
- Course Duration:52 weeks
- 20hrs per week
- Mode: Blended – Classroom / Workplace 280hrs
- The course duration is 52 weeks of full – time study which involve face-to-face class study, practical placement and holidays/break . The study hours are 20 hours per week.
- ***Note:*** For students whom withdraw prior to completion, a Statement of attainment will only be provided for units of competency completed.

Course Duration & Units of Competency

Units of Competence

CHC50125 – Diploma of Early Childhood Education and Care **Unit Code and Title**	**Core / Elective**
BSBTWK502 Manage team effectiveness	C
CHCECE041 Maintain a safe and healthy environment for children	C
CHCECE042 Foster holistic early childhood learning, development and wellbeing	C
CHCECE043 Nurture creativity in children	C
CHCECE044 Facilitate compliance in a children's education and care service	C
CHCECE045 Foster positive and respectful interactions and behaviour in children	C
CHCECE046 Implement strategies for the inclusion of all children	C
CHCECE047 Analyse information to inform children's learning	C
CHCECE048 Plan and implement children's education and care curriculum	C
CHCECE049 Embed environmental responsibility in service operations	C
CHCECE050 Work in partnership with children's families	C
CHCPRP003 Reflect on and improve own professional practice	C
CHCINM002 Meet Community information needs	E
CHCDIV003 Manage and promote diversity	E
BSBTWK503 Manage meetings	E

Entry Requirements

Entry to this qualification is open to individuals who hold either:

- CHC30121 Certificate III in Early Childhood Education and Care or
- CHC30113 Certificate III in Early Childhood Education and Care.

Dalton College has additional admission requirements as follows:

1.International students must be at least 18 years of age at the time of their course commencement at the college.

2. International students applying for a Diploma level course will need to provide evidence of satisfactory completion of Australian Year 11 (or equivalent) or Certificate IV or higher.

3.Either a minimum IELTS test score of 6.0 or equivalent for direct entry into a VET course, or IELTS score of 5 or equivalent with an ELICOS (up to 30 weeks, or IELTS score of 5.5 or equivalent with an ELICOS (up to 10 weeks)to be taken before the main VET course. OR

Evidence that, within two years of their application date, they have successfully completed in Australia a foundation courses or a senior secondary certificate of education or a substantial part of a Diploma or higher-level qualification, from the Australian Qualifications Framework. OR

Successful completion of Dalton College Language and Numeracy Test conducted on Dalton campus (for onshore international students from assessment level 1 & 2 countries ONLY).

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FEES & CHARGES

Course Title	National Code	CRICOS Code	Tuition Fees	Materials Fee	Enrolment Fee	Duration (including holidays)
Certificate III in Early Childhood Education and Care	CHC30121	110492D	$9,800	$500	$200	52 weeks
Diploma of Early Childhood Education and Care	CHC50125	118898F	$9,800	$500	$200	52 weeks
Diploma of Business (Leadership)	BSB50120	106566C	$14,800	$500	$200	52 weeks
Advanced Diploma of Business	BSB60120	106568A	$19,800	$500	$200	78 weeks
Certificate IV in Leadership and Management	BSB40520	103981A	$9,300	$500	$200	40 weeks
Diploma of Leadership and Management	BSB50420	104277F	$11,800	$500	$200	52 weeks
Advanced Diploma of Leadership and Management	BSB60420	106569M	$19,800	$500	$200	78 weeks
General English I (GE I)	N/A	096641F	$7,200	$450	$200	24 weeks
General English II (GE II)	N/A	096642E	$7,200	$450	$200	24 weeks
English for Academic Purposes I (EAP I)	N/A	096643D	$3,050	$450	$200	12 weeks
English for Academic Purposes II (EAP II)	N/A	096644C	$3,050	$450	$200	12 weeks

APPLICATION PROCEDURE



1. Fill Out Application Form

- Student needs to check the Dalton College website for the course information, and fill out the admission application form with true and genuine information.

2. Prepare Documents

- Passport
- Academic Records
- Language Test Result
- Course Application Form
- Other supporting documents e.g:
  - VISA
  - PREVIOUS QUALIFICATIONS
  - OSHC

3. Submit Application

- Student can submit the application directly to the college or through authorized education agent using email.
- Before submitting the application, please ensure that the application form is fully completed and signed, and the supporting documents are enclosed.

4. Feedback on Application

- The college will send Offer Letter to the candidate or authorised education agent through email if the application is successful.
- If Confirmation of Enrollment (CoE) is required for Visa application, the college will issue CoE after receiving the signed International Student Acceptance Agreement and initial payment.

5. Visa Application

- After receiving the CoE, student can submit the visa application through immigration website or authorized education agent.
- Meanwhile, student needs to search for the living and accommodation information.

6. Come to Australia

- Once the student visa is approved, student can start preparing for life in Australia and get ready for the amazing study experience with Dalton College.



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LIVING IN AUSTRALIA

Australia’s culture is as rich and diverse as its landscapes.As a multicultural and multiracial country, Australia embraces people from all backgrounds. This diversity is reflected in its food, lifestyle, festivals, and everyday experiences.

The culture is further enriched by the heritage of its Indigenous peoples, whose traditions and knowledge play a vital role in shaping Australia’s identity. The result is a vibrant, innovative, and outward-looking society that welcomes international students.
Dalton College is located in Melbourne, Australia’s second-largest and most dynamic city. Melbourne consistently ranks among the top five most liveable cities in the world.

Known for its arts, food, culture, and inclusive atmosphere, Melbourne attracts thousands of international students every year and offers an excellent environment for study, work, and life.



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COURSE PROGRESS & ATTENDANCE REQUIREMENTS (ELICOS)

At Dalton College, we are committed to helping every student reach their learning goals and maintain compliance with Australian Government standards under the ESOS Act 2000 and the National Code 2018. To support your success, we regularly monitor your course progress and attendance throughout your studies.

Course Progress Polices for ELICOS

- Students are expected to make satisfactory academic progress in each study period. This means actively participating in class, completing assessments on time, and showing steady improvement in English skills.
- Your trainers will assess progress through:
- Class participation and engagement
- Assignments, projects, and tests
- Continuous assessment of reading, writing, listening, and speaking skills
- If you are not meeting the expected progress, Dalton College will provide assistance through our Course Progress Intervention Strategy. You may be invited to meet with an Academic Coordinator to develop a personalised Learning Support Plan, which could include:
- Extra tutoring or language workshops
- Access to learning resources and online practice tools
- Study and time management guidance
- We strongly encourage students to seek help early if they are struggling. Our Academic and Student Support Teams are always available to help you get back on track. However, if a student continues to make unsatisfactory progress despite intervention, Dalton College may be required to report the matter to the Department of Home Affairs (DHA) in accordance with Standard 8 of the National Code.

Attendance Policies for ELICOS

- Consistent attendance plays a vital role in your learning and overall achievement. To meet course and visa requirements, you must maintain a minimum of 80% attendance across your study period.
- Attendance is recorded daily. If your attendance drops below 80%, or if there are frequent absences, you may be contacted by Student Support to discuss the reasons. You might be asked to provide evidence (for example, a medical certificate) if you've been absent due to illness or personal reasons.
- If attendance continues to fall without a valid reason, you may be placed on an Attendance Intervention Plan. Failure to improve may result in reporting to DHA in line with Standard 11 of the National Code 2018.

Supporting Your Success

- Dalton College aims to create a caring, inclusive learning environment where students can thrive. Our support services include:
- Academic counselling and study workshops
- English language and literacy support
- Wellbeing and personal counselling
- We believe that regular attendance, active participation, and timely support lead to the best learning outcomes. Together, we'll help you achieve success and enjoy your experience at Dalton College.

COURSE PROGRESS & ATTENDANCE REQUIREMENTS (VET)

At Dalton College, we support students to achieve their study goals while meeting visa and regulatory requirements. Maintaining satisfactory course progress and attendance is essential for success.

Course Progress Polices for VET

- Students must complete more than 50% of units in each study period to maintain satisfactory progress.
- Study periods are approximately 7–11 weeks depending on the course.
- Unsatisfactory progress occurs when a student does not meet this requirement.
- Monitoring: Trainers track results at the end of each unit or study period.
- Intervention for at-risk students:
- Verbal/written warnings
- Academic support, counselling, mentoring
- Adjusted study plans or study load
- Access to tutorials, study groups, or personal assistance
- Course Duration & Extensions: Extensions are granted only for compassionate/compelling reasons or where intervention strategies require more time. Students may need a new visa if the CoE expires before completion.
- Reporting: Students failing over two consecutive study periods may be reported to DHA via PRISMS, after internal and external appeals are completed.

Attendance Policies for VET

- Students must attend all scheduled classes to meet progress requirements.
- Attendance is monitored regularly and recorded in student files.
- Students with unsatisfactory attendance will be counselled and offered support to improve participation.
- Attendance impacts course progress and may lead to intervention strategies or reporting to DHA if not improved.

Complaints & Appeals

- Students can appeal if:
- Marks were misrecorded
- Compassionate/compelling circumstances were not considered
- College policies were not followed
- Enrollment is maintained while appeals are ongoing.

Student Responsibility

- Attend all classes regularly
- Complete all units on time
- Seek support early for any issues affecting progress or attendance

Dalton College provides a supportive, fair, and inclusive environment to help students succeed while meeting VET and visa requirements.

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- All information is correct at the time of printing.
- Dalton College reserves the right to change the information published on this brochure at any point of time without further notification.
- Uncontroled documents when printed.

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